

Councillor P Honeywood,
Town Hall
Station Road
Clacton-on-Sea
Essex
CO15 1SE

21st March 2024

Dear Councillor Honeywood

Delegated Power Ref: Part 3, Schedule 3 (responsibility for executive functions)
Sections 4.2.1 (responsibilities of individual portfolio holders) part 3.32 Regeneration
(Town Centre Regeneration).

Request for Consent to gain Exemption from Call-in Procedure

I propose to make the following executive decision:-

To approve the following measures as the second stage of the formation of the Clacton Town Board (a necessary Board as part of the Long Term Plan for Towns Programme for Clacton-on-Sea):

(1) That membership of the Board shall be comprised of the Chairman of the Board (previously appointed) and the following (or their duly designated alternate):

- Giles Watling, MP
- Cllr Mark Stephenson, Tendring District Council
- Cllr Ivan Henderson, Tendring District Council
- Cllr Lesley Wagland, Essex County Council
- Police, Fire & Crime Commissioner for Essex Police Area
- Sharon Alexander, Community & Voluntary Services Tendring
- Billy Ball, Clacton Tourism Group
- Craig Newnes, McDonalds local business
- Laura Taylor Green, Suffolk & North East Essex Integrated Care Board
- Dr Emily Murray, University of Essex
- Rob Mitchell-Gears, Westcliffe Theatre
- A nominee from Tendring Education Strategic Board

(2) that the appointments in (1) above be for an initial term of one-year to support the development of a long-term vision and three-year investment plan as part of the Future of Towns Programme for Clacton;

(3) that the draft Terms of Reference for the Clacton Town Board be as set out in the attachment to this decision; and

that Tendring District Council be appointed Secretary to the Board.

Any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interest for the following reasons:-

Government have agreed to support Clacton on Sea with a ten-year endowment-style Long Term Plan for Towns fund. As such, a decision is being published to appoint the board members required under the terms and conditions to oversee the development of an investment plan. The Clacton Board is required by Government to hold its first meeting by 31st March 2024 and as such, the Clacton meeting is taking place on Thursday 21st March 2024. Prior to publishing the appropriate decision, the Council and the newly appointed Chair (George Keifer), were awaiting some of the partner organisations to confirm representatives (some of which are mandatory in the Government guidance) and due to this, the decision was unable to be published in time to ensure the required 5 day call in period for an Executive Decision was cleared for the meeting to be formally constituted. As such, unless there is an exemption to call in under your powers as the Chair of the appropriate Overview and Scrutiny Committee, the meeting will have to be considered informal, without decision-making powers.

With that in mind, I am asking whether you will agree to an exemption to call in, to allow the inaugural meeting to be fully constituted and to meet the Government guidelines.

I therefore propose that the decision should be exempt from the call-in procedure by virtue of Rule 18(i) of the Overview and Scrutiny Procedure Rules in Part 5 of the Council's Constitution. I would be grateful if you would sign, scan and email or post the attached Consent Form back to me indicating whether you agree with this course of action.

Yours sincerely

Mike Carran, Assistant Director, Economic Growth, Culture and Leisure

Mike Carran,
Town Hall,
Station Road,
Clacton

Dear Mr Carran

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Sections 4.2.1 (responsibilities of individual portfolio holders) part 3.32 Regeneration
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I refer to the letter from you dated 21st March 2024 concerning exercising the above delegated power in relation to appointing members to the Clacton board for the Long Term Plan for Towns project.

In view of the urgency of this decision, I note that you wish to gain an exemption from the call-in process by virtue of Rule 18(i) of the Overview and Scrutiny Procedure Rules in Part 5 of the Council's Constitution.

I agree / do not agree* that the decision is reasonable in all the circumstances and that an exemption from the call-in procedure should be applied in this case.

.....
Councillor Paul Honeywood
Chairman of the relevant overview and scrutiny committee

Dated

** Please delete as appropriate.*

Additional comments (if any):